

MALACAÑAN PALACE  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 37

REQUIRING CERTAIN CLASSES OF OFFICIALS AND EMPLOYEES OF THE NATIONAL GOVERNMENT AND OF GOVERNMENT OWNED OR CONTROLLED CORPORATIONS TO SUBSCRIBE TO A SWORN DECLARATION OF THEIR FINANCIAL ASSETS AND LIABILITIES.

WHEREAS, it is desirable that the financial condition, assets and liabilities of certain classes of public functionaries be made of record upon entrance to duty, thereby protecting them, while connected with the Government, from any imputation against their integrity and conduct in public office;

NOW, THEREFORE, I, MANUEL ROKAS, President of the Philippines, by virtue of the powers vested in me by law, do hereby order and direct that all Secretaries of Departments, Undersecretaries, directors and chiefs of bureaus and offices, assistant directors and all other officials occupying similar rank both of the National Government and of the corporations and enterprises owned or controlled by it, shall take and subscribe to a sworn declaration of their financial condition, assets and liabilities, as follows:

"I, \_\_\_\_\_, appointed to the position of \_\_\_\_\_ in the \_\_\_\_\_, declare under oath that, as of this date, the following real properties, bank deposits, interests (direct and indirect) in business, and other assets, as well as the liabilities and other obligations hereunder stated, appear in my name and/or in that of my wife (or husband):

Name	! Kind and description of ! ! assets and liabilities !	Value
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The declaration above referred to, which shall be accomplished within ten (10) days from the date of the issuance of this Order in the case of those now in the service, and upon entrance to duty by new officers, shall be submitted for file to the Chief of the Executive Office who shall treat the same as confidential. This declaration shall be renewed every six months of the official's or employee's term of office, and every new declaration shall indicate the changes that have taken place from the date the previous one was filed.

The heads of Departments and the managers of the corporations owned or controlled by the Government not under the jurisdiction of any of the executive departments are hereby authorized to extend the requirement of this Order to such other officials and employees respectively over whom they exercise supervision and control, as they may determine, particularly those holding cash and/or property responsibility, or those having direct dealings with the public in an accountable capacity. Such declarations shall be kept in the office concerned and shall be treated as confidential.

Done at the City of Manila, this 3rd day of June in the year of Our Lord, nineteen hundred and forty-six, and of the Commonwealth of the Philippines, the eleventh.

*Manuel Roxas*

By the President:

*Emilio Abello*  
EMILIO ABELLO

Chief of the Executive Office